

2003

The Docket (September 5, 2003)

William & Mary Law School

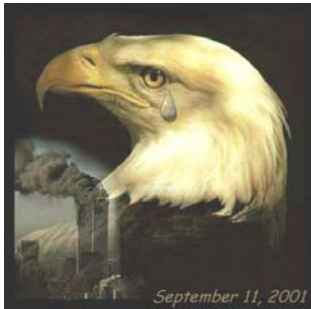
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The Doctrinet

William & Mary Law School
Volume 19 Edition 2
September 5, 2003



THE ANNIVERSARY OF SEPTEMBER 11 WE SHALL NEVER FORGET

WHERE DO YOU LIVE?

The Law School must always have your most current address and phone number on file. Students should check the contact information listed at: <http://cardozo.wm.edu/people.asp> for accuracy. Please notify Chris Creech immediately of any correction to this information. Students should also log into <http://my.wm.edu> then click into Banner Web to check personal information. Banner Web has detailed student information and is where you can access your grades. Please review your information on Banner Web for accuracy.

Reminder! No signs on walls, doors or windows. You may post notices in the Student Lounge (using tape only on the walls and doors please). Obtain permission from Gloria Todd to post notices on the Administration Bulletin Board.

STUDENT ORGANIZATIONS

If your organization did not register with the Law School Administrative office last spring, please stop by and see Gloria Todd. Registered organizations will receive priority for room reservations at the Law School, are provided hanging files, and bulletin board space from the SBA. Officers should frequently check organization hanging files. FYI: Room Reservation Request Forms can be found on the Library handout shelves.

ADMINISTRATOR AND FACULTY MAILBOX ACCESS

If there is a need to contact an administrator or faculty member through their Law School mailbox, please place the item in the appropriately marked box in the reception area. The item will be placed in the administrator/faculty mailbox. ***Please remember that students are not allowed in the workroom.***

CHECKED YOUR E-MAIL?

Remember that you are expected to check your e-mail at least once a day. If you have forwarded your college e-mail account to your personal account, you are responsible for verifying that the forwarded address is accurate.

REMEMBER THE INTERNET! Use the Law School web site to answer common questions regarding academics and/or student life. AND, please review the Unified Honor Code found from the Law School Homepage by clicking on Student Life, then Academic Regulations, then Honor System or: <http://www.wm.edu/OSA/dostud/hcode.htm>

UNOFFICIAL TRANSCRIPTS

Students can now print their unofficial transcripts from Banner Web. It is possible to paste this unofficial transcript to a Word Document and then delete duplicative information (no changing or deleting grades though - :)); make certain you add your name to the top of the document and should add the statement "Unofficial Transcript - Produced from the Internet." Please review the information for accuracy and immediately bring discrepancies to Dean Jackson's attention.

24 ACCESS

The Law School is open 24/7 with ID access after the close of business. It is extremely important that security to the building not be compromised, especially after hours. Please protect yourself, your colleagues and your possessions by keeping access doors closed. Campus police will check the building several times between 10:00 p.m. and 6:00 a.m. to ensure doors are not propped open.

Be sure to test your ID card in the magnetic locks before you need to use your card. If the green light does not come on, report the problem to the circulation staff immediately. If the card was incorrectly programmed, we should be able to fix the problem. If the magnetic strip is defective, you will need to go to the ID office to receive a new card.

We emphasize the importance of keeping all outside doors as well as the doors into the library locked at all times after hours in order to maintain a secure facility. Since non-law patrons may remain in the library when the circulation desk closes, if you find a door ajar, please secure the door. We need everyone's help to maintain a secure facility for law students who wish to study in the library late at night. Thank you for helping us maintain a safe and secure study facility for everyone so that we may continue the 24/7 ID access policy.

VIRGINIA BAR UPDATE

The Application for the Virginia Bar Examination and the Applicant's Character and Fitness Questionnaire are available online through the Virginia Board of Bar Examiners web site at: <http://www.vbbe.state.va.us/forms.html> Students who expect to sit for the Virginia Bar Examination can file the Character and Fitness Questionnaire within the first 14 months of their law school career for a discounted rate. The Bar Application, itself, cannot be filed more than three months prior to sitting for the exam.

MULTISTATE PROFESSIONAL RESPONSIBILITY EXAM

Those planning to sit for the Virginia Bar are forewarned that the Virginia Board of Bar Examiners requires applicants to take the Multistate Professional Responsibility Examination (MPRE). The MPRE is a fifty question, two-hour, multiple-choice examination administered three times each year. A limited number of MPRE applications are by the handout shelves in the Library. You also can register online at: <http://www.ncbex.org/tests/mpre/mpre.htm> The next scheduled MPRE exam is **November 7, 2003**. Good luck!!!

FROM THE OFFICE OF CAREER SERVICES

World Wide Web Site of the Week - Law Periscope is an online law firm research tool. Its database includes information on the 300 largest U.S. law firms and produces its search results in the form of a succinct profile page with simple, direct links to the relevant section of a firm's web site. Each profile provides a quick and efficient road map for students to learn about a firm in general and then review a particular practice area, branch office or legal topic from a primary, current source – the firm's web site. www.lawperiscope.com

Job of the Week - The **New York County District Attorney's Office** is accepting resumes and interviewing for **40-50 internships and 40-50 permanent positions**. The New York County DA's Office is charged with the responsibility for prosecuting crime in the borough of Manhattan. Each year the office investigates and prosecutes more than 100,000 criminal cases. To accomplish this task, the District Attorney employs more than 500 assistant district attorneys and a support staff numbering more than 700 including paralegals, social workers, accountants, stenographers, secretaries, technical experts, investigators, detectives and clerks. Guided by the belief that the public prosecutor's job is to do justice and not merely secure convictions, the New York County District Attorney's Office under the direction of Robert M. Morgenthau has been recognized as a model for other public prosecutors' offices throughout the nation. Please see the website, www.manhattanda.org, for more detailed information about the office and application procedures.

Fax Machine - A fax machine is now available in Room 263E of the Office of Career Services for student's law school-related matters, such as job searches, bar applications, and coursework. Use of the machine is free for current students. Students have access during all the hours OCS is open – that is, the same hours as the library circulation desk.

The machine may be used for outgoing faxes only; use is governed by the Honor Code. Instructions are posted next to the machine.

Funds for Graduate Study - Lisa Grimes, Associate Director of the Charles Center on William & Mary's main campus, has sent information about **Fulbright Scholarships** (for graduate study and research abroad). For more information, contact Lisa at lmgrim@wm.edu or 221-2460, or see the posters on the bulletin board in OCS. **THE CAMPUS DEADLINE DATE IS OCTOBER 3, 2003 AT 12:00 NOON.**

UPCOMING PROGRAMS AND DEADLINES FOR 2Ls AND 3Ls

Sunday, September 7 - Second On-Campus Bidding/Resume Submission Deadline

Monday, September 8 - Second Group Mailing Bidding/Resume Submission Deadline

Monday-Friday, September 8-12, times TBA - Using Lexis in Your Job Search (Library Computer Training Center - sign up at Library Reference Desk)

Thursday, September 11, 3:00 p.m. - More Judicial Clerkships for 3-Ls (Room 127)

Thursday, September 11 - On-Campus Interviews (OCIs) begin

Sunday, September 14 - Third On-Campus Bidding/Resume Submission Deadline

Monday, September 15 - Third Group Mailing Bidding/Resume Submission Deadline

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2Ls and 3Ls - Information on the **U.S. Department of Justice hiring programs** is available in OCS as well as online at www.usdoj.gov/oarm. Applications for the **Summer Law Intern Program** for 2Ls and the **Attorney General's Honors Program** for 3Ls are available now online and must be submitted online. **YOU HAVE UNTIL MONDAY, SEPTEMBER 15, 2003 TO SUBMIT YOUR APPLICATIONS**, but the Justice Department advises students not to wait until the last day to submit, in case anything should go wrong with their Web site. If your application is not in by September 15, no matter whether the problem is yours or theirs, it will not be accepted.

3Ls - Equal Justice Works Equal Justice Fellowship applications are now being solicited. These two-year fellowships provide salary and loan repayment assistance to lawyers who advocate on behalf of individuals, groups, or interests that are not adequately represented by some aspect of the legal system. You may obtain additional

information and an application on Equal Justice Works' website, www.equaljusticeworks.org. Deadline to apply is **September 16, 2003**.

2Ls and 3Ls – Equal Justice Works Public Interest Career Fair, October 23-24, 2003, Washington, DC - Law students seeking summer and permanent positions in public service will have the opportunity to conduct one-on-one interviews and participate in Table Talk with more than 200 employers at the job fair. There will also be workshop sessions on public interest career development, loan repayment assistance, and law school organizing throughout each day.

William & Mary School of Law is a member of Equal Justice Works, so the job fair is open to all 2-Ls and 3-Ls at William & Mary. All students registering for the job fair may participate in one-on-one interviews, Table Talk group interviews, and educational sessions. **TO PARTICIPATE, YOU MUST REGISTER ONLINE BY THURSDAY, OCTOBER 16.** For complete information – and a list of participating employers – see <http://www.equaljusticeworks.org/careerfair/>. **IMPORTANT:** To request one-on-one interviews, **YOU MUST SEND YOUR RESUME DIRECTLY TO EACH EMPLOYER.** Once employers identify the students in whom they are interested, they will contact the students directly to arrange interviews. **Students should contact employers no later than October 1.**

Interested in Labor and Employment Law? The Peggy Browning Fund is sponsoring their fifth annual **National Workers' Rights Conference for Law Students** on Friday and Saturday, October 3-4 in Silver Spring, Maryland. The program will include four workshops led by leading labor practitioners and professors. **If you are interested in attending in this program, see Dean Lewis by September 15.** For more info, see www.peggybrowningfund.org.

Strategies for Success If You Do Not Receive an Offer from Your Summer Employer - If you find yourself in this situation, see Dean Kaplan or Dean Lewis, and pick up a copy of the handout on this subject from the OCS Display Rack.

Targeting the Hidden Job Market - Most jobs are not advertised or publicized, but are filled by word-of-mouth. To tap into this "hidden" job market, you must network and use informational interviewing. These techniques are effective. Pick up the handout in OCS, consult the binder of articles in OCS, and see Deans Lewis or Kaplan to learn how to make these techniques effective for you.

NEW RESOURCES IN OCS

Fellowships - The 2003-2004 Comprehensive Fellowship Guide – The Ultimate Resource for Law Students and Lawyers is now on the shelf in OCS. Fellowships are paid, post-graduate opportunities that generally last one year and provide opportunities for public interest work, research, graduate study, or teaching. The **Guide** includes

program and application details for hundreds of fellowships across the country in diverse practice areas. Application deadlines vary from right now to next spring.

NALP's 2003 Federal Legal Employment Opportunities Guide includes employment listings for nearly 30 federal employers, an in-depth look at the federal government's departments and agencies, government salaries and benefits, tips on landing a government job, and more. Available in hard copy in OCS or may be viewed and downloaded at www.nalp.org/jobseekers/fedempl.pdf.

2003-04 Government Honors and Internship Handbook includes information about federal agency hiring contacts and openings, methods of submission, deadlines and more. Available in hard copy in OCS or may be viewed and downloaded at www.law.arizona.edu/career/honorshandbook.cfm. (Note: This site is password-protected for subscribing schools like William & Mary; contact Dean Lewis in OCS for the user name and password.)

The **2003 National Directory of Prosecuting Attorneys** has names and contact information for every state and local prosecutor's office, as well as a guide to state prosecution systems, which helps you know if they're called state attorneys, state's attorneys, prosecuting attorneys, commonwealth's attorneys, county attorneys, county prosecutors, district attorneys, or circuit solicitors. There is also contact information for state attorneys general.

What's On The Docket? is a biweekly publication of the William & Mary Law School produced during the academic year. All submissions (in either Microsoft Word or WordPerfect) are due to Cassi Fritzius, (Room 108) or by E-mail (cbfrit@wm.edu) no later than 5:00 p.m. the Wednesday prior to the Friday publication date.

2003 publication schedule

August 22; September 5, 19; October 3, 17, 31; November 14, 28; December 12

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