

College of William & Mary Law School  
**William & Mary Law School Scholarship Repository**

---

Library Newsletter

The Wolf Law Library

---

1994

## Law Library Briefs, Vol. 6, No. 1 (August, 1994)

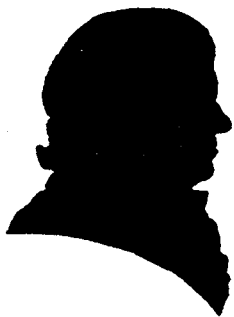
William & Mary Law Library

---

### Repository Citation

William & Mary Law Library, "Law Library Briefs, Vol. 6, No. 1 (August, 1994)" (1994). *Library Newsletter*. 26.  
<https://scholarship.law.wm.edu/libnewsletter/26>

Copyright c 1994 by the authors. This article is brought to you by the William & Mary Law School Scholarship Repository.  
<https://scholarship.law.wm.edu/libnewsletter>



# LAW LIBRARY BRIEFS



The College of William and Mary  
Marshall-Wythe Law Library

Volume 6, Number 1

August, 1994

## CONTENTS

DIRECTOR'S WELCOME .....	1
FROM THE EDITOR'S DESK .....	1-2
BITS & BYTES .....	2-3
MEET THE NEW	
REFERENCE LIBRARIAN .....	4
MEET THE NEW AV/TECH .....	4
RESEARCH VIRGINIA LAW	
ON CD-ROM .....	4-5
IN BRIEF .....	5
MORE O.J., PLEASE .....	6

## DIRECTOR'S WELCOME

To new students, welcome; to returning students, welcome back. The library has undergone some changes since May, the most important of which are two new faces (and bodies too). Bill Cooper joined the staff in July as Reference Librarian, replacing Mary Grace Hune, who is now Computer/Audiovisual Services Librarian. Mike Phillips has come on board as Computer/Audiovisual Services Technician.

Mike, who has attended William and Mary as an undergrad, most recently worked with the College in computer support. He brings to the library a wealth of knowledge about computer hardware and software applications, as well as audiovisual and broadcasting skills.

Bill Cooper comes to us from the University of Toledo where he was a reference librarian and taught legal research and writing in 1993-94. Prior to that, Bill spent fourteen years as a principle research attorney for Dykema Gossett, the largest law firm in Detroit. Bill has also spent some time as a law librarian at Hogan & Hartson in D.C., as a reference librarian at the Biddle Law Library at Penn, and as a practicing

attorney. Bill has an MLS and a JD from Michigan, and an English degree from Dartmouth. He has chaired the Committee on Law Office Technology of the ABA, and the Standing Committee on Legal Research and Publications of the Michigan State Bar.

The basement is a bit more attractive than it was last May, for the floors now are carpeted. It remains the coolest (if not the hippest) place to study in the law school. We've also added a new photocopier in the basement for those who need to copy international and foreign materials, as well as other items.

Yes, it's finally happened -- all new 486 PC's in the computer lab on the top floor of the library (plus three HP Laserprinter 4's and several dot matrix printers). We continue to acquire additional titles for the CD-ROM network in the reference area. Try them out -- CD-ROMs are increasingly popular in law firms.

The "Popular Reading" shelves (just past the circulation desk as you enter the administrative/reference area) continue to expand. If you've had enough of Prosser and Keeton, try Cornwall, Grisham, Grafton, and Vidal.

Welcome back!

...Jim Heller

## FROM THE EDITOR'S DESK

There is a great deal of information in this issue, so I will be brief. As Jim stated, the library staff welcomes both new and returning students. Along with the changes previously mentioned, returning students will notice an addition at the library front doors. During the summer, we installed a new 3M Security

System. Should the alarm ring, please step to the circulation desk to ensure materials are properly checked out. There may be times the alarm rings incorrectly, so please bear with us as the staff becomes familiar with the system and any "bugs" are worked out. The new system should help ensure that when LION says a book is available, it is actually on the shelf.

...MWR

## BITS & BYTES

**New Name, New Staff, New Location.** The law library has created a new Department of Computer and Audiovisual Services to assist students and faculty with their computer and audiovisual needs. The new department combines the Marshall-Wythe Computer Services (MWLL Computer Services) and Audiovisual Services. Former Reference Librarian, Mary Grace Hune, will head the department. Her new office is located in Room 130D in the technical services area. New to the department is Mike Phillips, who has worked in the William & Mary Computer Support Department for the last three years. (You can read more about Mike elsewhere in this issue). Mike's office is room 132A in the reference area. The department's staff will also consist of six student lab consultants and five LEXIS and WESTLAW student representatives. The student consultants' office is in room 248 next to the computer lab. LEXIS and WESTLAW student representatives maintain office hours in the carrels next to the CALR lab. Schedules for coverage of the computer and CALR labs will be posted in both labs as well as around the library.

The department will provide computer support such as software application assistance, data recovery, training, and virus detection for faculty, students, and staff. Mary Grace and Mike will also provide audiovisual services for classroom and law school program needs. For a complete description of services provided pick up a copy of our new brochure in the rack outside the Reference Department. To request audiovisual or computer services you can call

Mary Grace Hune at ext. 1-1840 or Mike Phillips at ext. 1-3476. You can also reach the student consultants in the computer lab at ext. 1-3776.

**PC Lab.** Returning students will notice some changes in the Marshall-Wythe Law Library Computer Lab. This summer the Department of Technology Support added several upgrades to the lab. The most obvious change is the upgrade to 486 computers. Less noticeable changes include the upgrade to Ethernet network cards, DOS 6.2 and the addition of Windows. Technology support also plans to install a larger hard drive on the network allowing us to install additional software applications.

Basic applications we support include Wordperfect for DOS and Windows for wordprocessing, Paradox for DOS and Windows for database applications, Pmail (electronic mail), and Procomm+ 2.01 communications software. We also support the following less familiar legal education related applications:

1. **CALI (Computer Assisted Legal Instruction).** This application is a computerized study aid. The CALI program contains numerous interactive exercises designed to assist students in understanding and applying the legal principles they learn in their classes. The CALI collection includes exercises on civil procedure, commercial transactions, contracts, criminal law, employment discrimination, evidence, federal courts, insurance, labor, professional responsibility, property, torts, trial advocacy, and wills and trusts.

To access the CALI exercises, from the PC-Lab main menu choose **K - Courseware; A - Marshall-Wythe Specific Software**. Once you are in the program, you can see a description of any of the programs by first highlighting the name of the program and pressing **<F1>**. To access one of the exercises, highlight it on the menu bar and press **<Enter>**. At this point you can either run the program or

copy it to a floppy disk. Yes, you can copy any of the exercises and run them on an IBM compatible computer at home.

2. **Legal-Eze.** This software was developed to help students organize their class notes and prepare for classes and exams. By using Legal-Eze, students can brief cases and consolidate relevant information from cases covered in class. Legal-Eze is also accessible on the network under the menu option **K-Courseware; A-Marshall-Wythe Specific Software.**
3. **How to Shepardize Tutorial.** Shepardizing is important to verify the status of cases, statutes, and other cited material in legal information. For those students who have forgotten the art of Shepardizing we have installed this computer-based training application. The Shepard's tutorial is also under the **K-Courseware; A-Marshall-Wythe Specific Software** option.

Watch for additional software applications including FolioVIEWS (formats information into electronic books); CiteRite II (checks documents for proper bluebook citation form); FullAuthority (creates table of authorities in documents); and CompareRite (compares two versions of a document). These latter applications are computerized tools that are now being used in law firms. We hope students will take advantage of their time here to learn about these practice-oriented applications.

**Internet Email Access.** From the "communications" menu in the MWLL Computer Lab students can access the campus electronic mail (Email) system. The college uses the Pmail mail client software which access a Unix mail server. Every student is assigned a userid to access the Email system. The list of userids is kept in the MWLL Computer Services office in room 248. Students can access Email from the law library computer lab by downloading their mail to a floppy disk. A version of Pmail for off-campus access is also

available from the student consultants. Students unfamiliar with Email may wish to attend an Email training class. If you would like to know more about accessing Email services, see one of the student consultants in the MWLL Computer Services office.

**Orientation and Training.** Throughout the year MWLL Computer Services provides opportunities to learn more about using computers to aid in the study and practice of law. September classes will include an orientation to the MWLL Computer Lab, an Introduction to Wordperfect 5.1, and Using Wordperfect 5.1 in your Job Search. To reserve a space in any of the September classes, sign your name in the computer services signup book located at the circulation desk.

**Telecommunications Night in the Gradplex.** MWLL Computer Services and the Department of Technology Support will sponsor a telecommunications information night in the Graduate Housing Complex on August 29, from 6:00 - 8:00 p.m. Those attending will receive information about the services provided by the Law Library Department of Computer and Audiovisual Services and the College Technology Support Department to those students living on campus. Staff members from these departments will also be connecting ADI's for those students who pre-ordered them and installing various communications software packages including PMail, Procomm+, LEXIS, and WESTLAW. We hope to get all students who pre-ordered ADI's up and running that evening. You need to attend this meeting if you want a staff member to connect your equipment and install your software. A note will be dropped in the hanging files with more details on this meeting.

Note to First Years: While you will have the LEXIS and WESTLAW software installed the first week of school, you will not be able to access these services until passwords are distributed to first year students in mid-September. Second and third year students' passwords will automatically be reactivated the first week of school. ...MGH

## MEET THE NEW REFERENCE LIBRARIAN

Bill Cooper, our new reference librarian, arrived from Bloomfield Hills, Michigan, in mid-July. He has concentrated on legal research matters since 1972; for all but two years of this period, he has worked for large private law firms in Michigan and Washington, D.C., providing research services and library management. He has also been active in local, state and American Bar Association activities involving legal research and publications. One of his more unusual ventures was a recent trip to suggest improvements in the legal research systems and to advise the Supreme Court of the Kingdom of Nepal on how to implement them, as a contractor for USAID. Most recently, he worked part-time as a reference librarian at the University of Toledo Law School, where he also taught the first year course in legal research and writing.

His law and library science degrees are from the University of Michigan; prior to that, he attended Dartmouth College and Phillips Exeter. ...WLC

## MEET THE NEW AV/TECH

Hi! My name is Mike Phillips. I was recently hired to fill the position of Installation and Repair Technician for Computer and AV Services here at the law library. I took broadcasting classes in high school, including both radio and video, and have kept up with some of the more recent developments. (The Moot Courtroom has a lot of neat stuff!)

In addition, as many of the library staff have noticed by now, I have been developing my computing skills since the fifth grade, with experience on multiple mainframe platforms, PC's and Macintoshes, DOS, Windows, and Unix.

I am happily married, and I hope to be with the library in the years to come. Thank you for allowing me to join you! Mike Phillips, ext. 1-3476. ...MSP

## RESEARCH VIRGINIA LAW ON CD-ROM

**F**inding the law through printed sources often proves time-consuming and frustrating. This is especially true if the citation is unknown or incomplete. However, the process of legal research can be made more manageable and less painful with the help of CD-ROM products, which are capable of storing enormous amount of data on a tiny disc searchable by computer. *Virginia Law on Disc*, one of the CD-ROM products available on the CD-ROM network in the reference area of the library, offers full text of Virginia statutes, rules of procedure, decisions, and much more, and is searchable with ease. For anyone who needs quick access to Virginia law, the *Disc* is a great tool.

### I. Information in *Virginia Law on Disc*

The *Disc* contains full text of the following:

- (1) Virginia Supreme Court decisions since 1925;
- (2) Virginia Court of Appeals decisions since 1985;
- (3) Selected decisions from the U.S. Supreme Court, the Court of Appeals for the Fourth Circuit, and the Federal District Court for Virginia, which arise from the state;
- (4) Code of Virginia, as annotated;
- (5) Virginia rules, as annotated; and
- (6) Virginia unauthorized practice of law opinions and legal ethics opinions.

The paper versions of the above materials include several hundred volumes shelved around the library. In order to access information in these volumes, the researcher, even with the exact citation, must physically bounce from source to source for retrieval. By contrast, the *Disc* places at your fingertips the same amount of information on one diskette.

## II. Organization of the Contents

The entire *Disc* is organized into seven databases, or files, which appear vertically on the main menu. For example, the VACASE file contains full-text cases from the Virginia Supreme Court (from 1925) and the Court of Appeals (from 1985), whereas the VACODE database provides the full text of the Code of Virginia with annotations. In addition, there are two databases containing tables of cases from Virginia and federal courts on the *Disc*.

## III. Search Strategies

Dependent on the nature of an issue, the user may take various approaches to search the *Disc*.

**1. Browsing.** For statutes or rules searching, browsing, either by an entry in the table of contents, or index, may be an effective strategy. The Code of Virginia file, for instance, has both a table of titles and an index, which allows the user to browse for relevant sections. Index browsing is also available for Virginia court rules, unauthorized practice of law opinions, and legal ethics opinions. A tiny symbol of reverse triangle ("**link token**") appears next to each entry or index term, which serves to link the entry or index term to the text. This feature enables the user to conveniently move back and forth between an index and the text of the material indexed.

**2. Keying in Query.** To search the *Disc*, the user may type in his or her query for execution. It is unnecessary that the user give the citation in order to retrieve the right information. The query can be a case name, a case cite, a single term, keywords, a statute section number, or a phrase. Logical connectors, such as OR and NOT, can also be used to define the scope of a search. Since the *Disc* contains full text materials, everything on the *Disc* is searchable.

**3. "Jumping" Around.** One of the powerful functions of the *Disc* is that it allows the user to move from one document (a case, a statute section, or a rule) to another by only one key stroke. This ability to "jump" from one place

to another is done through the "**link token**", which, when pressed, will open up a new document. For example, a user searches a case and finds it. While reading it, the user sees a statute cited and wants to look at that section. Instead of initiating a new search for the statute, the user simply sets the cursor on the link token that appears next to the statute section, and presses the Return key. The statute section will show up right away. The "jump" function works the same when the user goes from a statute to a case, or from one case to another. Whenever a link token appears in the disc, the user can jump. [To really appreciate this feature, try to first search *Hall v. Commonwealth, 12 Va. App. 559 (1990)*, then find a link token within the opinion, and use it to jump around.]

In summary, *Virginia Law on Disc* can be a handy source for researchers. The next time you need to find Virginia law search it on the *Disc*. Any questions or problems? Ask a librarian for help ...HH

## IN BRIEF

**CD-ROM demonstrations.** Reference librarians plan demonstrations of our CD-ROM products later in September. Watch for signs designating dates and times. ...MWR

### Newsletter Contributors

**Martha Rush, Editor**

William Cooper

James Heller

Haibin Hu

Mary Grace Hune

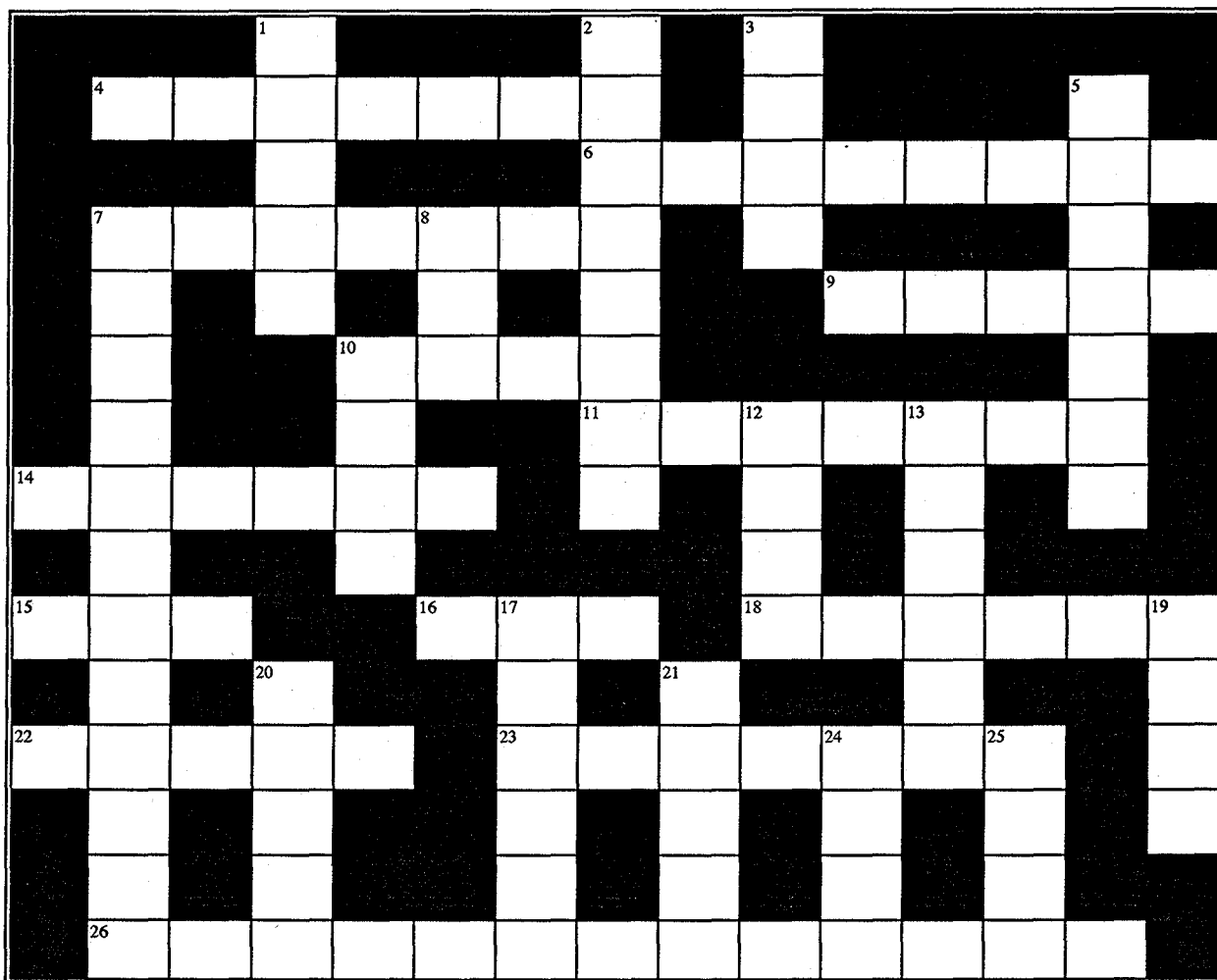
Michael Phillips

Sue Trask

Betta Labanish - Secretary

# More O.J., Please ...

by Sue Trask



### Across

- 4 O.J.'s attorney
- 6 O.J.'s first lawyer
- 7 the charge: double murder, \_\_\_\_\_  
circumstances
- 9 name of female prosecutor
- 10 Brentwood, for example
- 11 Nicole's friend
- 14 get-away vehicle
- 15 basic component of genetic profiling
- 16 O.J.'s alma mater
- 18 Al Cowling's role
- 22 O.J.'s team's nickname
- 23 to bring before court to read charge  
and ask for defendant's plea
- 26 O.J.'s full name

### Down

- 1 \_\_\_\_\_ Gun
- 2 charged with harboring a fugitive
- 3 \_\_\_\_\_ back, O.J.'s football position
- 5 arrest or search \_\_\_\_\_
- 7 O.J.'s last team \_\_\_\_\_
- 8 Judge Lance
- 10 diplomacy
- 12 investigating police department
- 13 changing position
- 17 look for \_\_\_\_\_
- 19 restriction fragment length  
polymorphism, most accurate method  
of DNA profiling
- 20 incriminating piece of evidence
- 21 what begins September 20
- 24 a plan, scheme or method
- 25 what Robert Karsashian read