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9-25-2021

Law Library COVID-19 Services

William & Mary Law Library

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WILLIAM & MARY
LAW SCHOOL

COVID-19 Services

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Masks are required in the law library. Read the latest about [COVID-19](#) and [W&M's Path Forward](#). Everyone is encouraged to follow [proper procedures to prevent the spread of the virus](#). For detailed information about the COVID-19 virus, visit the [CDC website](#).

For W&M students and faculty working remotely with research questions, please email the **Reference Department** at wolflibref@wm.edu. Contact [Interlibrary Loan](#) at lawill@wm.edu. For general information, please call the **Circulation Desk** at **757-221-3260**.

Services for All W&M Users

- **Off-campus access:** To access databases and e-Books from off-campus, remember you must follow a link from the [library website](#) or [online catalog](#) in order to use the [proxy server and be recognized as an authorized W&M user](#) off-campus.
- **Research help!** Research and instructional librarians are available electronically. You can email the Reference department at wolflibref@wm.edu, or a specific librarian. Additionally, the library has a new feature where you can [chat with a librarian](#) during the weekday operating hours of the library. If you need in-person assistance, please knock on a Reference librarian's office door, or call us at **757-221-3257**. We will meet you at the Reference Desk.
- For materials from other libraries, law library [Interlibrary Loan](#) is available. If you need access to a book through ILL, we encourage you to request page scans rather than a physical delivery.
- **Self service!** [Sign in to the online catalog](#) to check your library account and renew materials.
- **Click & Collect:** Students, faculty, and staff may request items from Swem or other libraries on campus for delivery to the law library Circulation Desk (law students must retrieve law library items themselves). Law faculty may select "Personal Delivery" to have items delivered directly to a law school faculty mailbox or office (depending on the number of items).

To make a request for **pick up or delivery** through your W&M account:

1. In the [online catalog](#), click on "[Sign in](#)" in the upper right corner.

2. Click on "W&M Users."
3. Log in to your library account with your W&M credentials.
4. Search the catalog!
5. Click on the item title (in green).
6. Under "Find or Request," click "Request."
7. Specify "Wolf Law Library" as "Pickup Location." **Law faculty** may choose "Personal Delivery" for delivery to their mailbox.

You will receive an email when your materials are ready for pick up. Delivery times may vary, and we appreciate your patience during this time.

Items will be available for pick up for seven days, and then returned to the shelf. If you have questions regarding contact-free pick up or if you need more time please email the law library Circulation Desk, or call **757-221-3260**.

Resources for Law Students

- [CALI](#) (The Center for [Computer-Assisted Legal Instruction](#)). W&M Law School student authorization code available on the law library's [MyLaw page](#), or email wolflibref@wm.edu.
- [LexisNexis Digital Library](#) for study aids from Lexis.
- If you have not already done so, go to [West Academic Study Aids](#), and select "Create an Account." Once you've set up your personal account, you will have access to a selection of West study aids.
- [Wolters Kluwer Online Study Aid Library](#): online access to hundreds of study aids. Create a personal account to enable additional features such as notetaking, bookmarks, and highlighting.
- **Lockers** are always available in the library, for students who are working on campus. Locker keys may be checked out for the academic year at the Circulation Desk.
- Current **study aids** are available for check out at the Circulation Desk, but the Reserve Room is currently closed for browsing. Staff will retrieve reserve books (and [DVDs!](#)) requested at the desk. [Search the catalog for reserves](#) for law courses.

Services for Faculty

- **Scanning readings:** If you need course readings scanned from a textbook for your students to access remotely, the library staff can scan specified pages and email you a .PDF. If the library does not own the textbook, we will need to borrow a personal copy to scan. Contact the **Circulation Desk** at lawcir@wm.edu.
- **Document delivery:** Library staff can also scan and email articles from law journals, or specified pages or chapters from law library books. Contact [Interlibrary Loan](#) at lawill@wm.edu.

Services for the Public

Face coverings are required in all indoor spaces on the William & Mary campus. Librarians are also available by phone or email for [help with research questions](#), but cannot provide legal advice. If you have a Wolf Law Library borrower's card and live locally, you may still request items for pick up through the [W&M Libraries catalog](#), by calling the Circulation Desk at 757-221-3260, or by email at lawcir@wm.edu.