

1999

What's on the Docket? (August 27, 1999)

William & Mary Law School

Repository Citation

William & Mary Law School, "What's on the Docket? (August 27, 1999)" (1999). *The Docket*. 186.
<https://scholarship.law.wm.edu/docket/186>

Copyright c 1999 by the authors. This article is brought to you by the William & Mary Law School Scholarship Repository.
<https://scholarship.law.wm.edu/docket>

What's On The Docket?

William & Mary School of Law
Volume 15 Edition 1



August 27, 1999



CHECKED YOUR E-MAIL?

Remember that you are expected to check your e-mail at least once a day.

The faculty and administration will be sending you important information via e-mail – information that may not be available through any other means. If you have forwarded your College e-mail account to your personal account, you are responsible for verifying that the forwarded address is accurate.

This copy of *The Docket* will be e-mailed to you. If you do not receive it by Monday morning, August 30, you should report the problem to 221-1839 or stop by the Reference Desk in the Library.

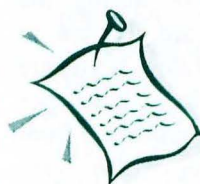
E-MAIL ADDRESSES

ALL STUDENTS are provided e-mail addresses. Your address is the first initial of your first name, the first initial of your middle name, and the first four letters of your last name. All students should confirm their address in the e-mail directory located in the Marshall-Wythe Law Library computer lab. All students' e-mail default password is set as a lower case "p" followed by the last 6 digits of your SSN with no spaces or punctuation. Students may access their e-mail account from a personal computer with the appropriate software and modem. Call 221-help for the steps to load your personal computer with our ProComm script. This software will also provide access to the SIS system. If you wish

to register for spring classes from home, you should prepare your computer with this software NOW.

ADDRESS UPDATES

All students should contact Gloria Todd (gjtodd@wm.edu) immediately upon changing addresses or phone numbers. Any student whose name has changed should also contact her as soon as possible for the appropriate paperwork to change the name on the official records. Correct information is needed by **September 6** for an accurate school directory. Any student who wishes their phone number and address to remain unpublished must submit that request in writing to Gloria Todd – **NOTE:** Administration **must** always have updated information even if it is not published. Change of Address forms are also available at the handout counter in the Library.



NEWSWORTHY NOTES

Welcome to **Jennifer Sekula**, the new Reference Librarian. She will be serving in this position during **Bill Cooper's** visit to Michigan. **Alexandra Lopez-Conde** has also joined the Library Staff in Circulation.

Petra Klemmack has rejoined the Law School as the Courtroom 21 Project's Associate Director for Technology.

Carolyn Chambers has joined OCPP as Placement Coordinator. **Mary Kyle Saunders** is the new Administrative Assistant for Alumni Development.

The Law School is happy to welcome four visiting professors: **John Duffy**, **David Frisch**, **Michael Klarman**, and **Gary Myers**. We would also like to welcome **Mitchell Reiss**. Professor Reiss is the new Director of International Studies at the Reves Center.

Over the summer, the Law School said "good-bye" to **Lori Cwalina**, **Laura Farrell**, **Sue Trask** and **Professor Kay Kindred**.

WELCOME

It is a pleasure to welcome the Class of 2002 and three international students in the L.L.M. degree program. Deans Faye Shealy and Lizbeth Jackson have prepared a profile of the entering class and placed that summary in the classroom hallway display case and administrative bulletin board. We are delighted with the arrival of new and returning students. Best wishes for the 1999-00 academic year and beyond!

STUDENT ORGANIZATIONS

If your organization did not register with the Law School Administrative office last spring, please stop by and see Gloria Todd. Registered organizations will receive priority for room reservations at the Law School, are provided hanging files, and bulletin board space from the SBA. Officers should frequently check organization hanging files. FYI: Room Reservation Request Forms can be found at the handout counter.

DECEMBER GRADUATION

Students who expect to graduate in December 1999 should contact Liz Jackson NLT *September 1* to file a notice of candidacy form.

PASS/FAIL OPTION

Upper-level students who elect to take a law class pass/fail are reminded that the Pass/Fail Option Form (on the handout shelves in the Library) is due by *September 3* to Liz Jackson.

FACULTY ACCESS

If there is a need to contact an administrator or faculty member through their mailbox in the administrative work room, please place the item in the appropriately marked box in the reception area. Gloria will place the item in the administrator/faculty mailbox. *Please remember that students are not allowed in the workroom.*

VIRGINIA BAR UPDATE

Those planning to sit for the Virginia Bar are forewarned that the Virginia Board of Bar Examiners requires the MPRE. MPRE applications are on the Handout Shelves in the Library. The next scheduled MPRE exam is *November 12, 1999*. The Virginia Character and Fitness form (the hard part of the bar application) is available on the handout shelf in the Library. Please take **ONLY** one form as we are sent **LIMITED** quantities. Students who expect to sit for the Virginia Bar examination are encouraged to file the Character and Fitness Form within the first 14 months of their law school career for a discounted rate. The bar application itself is not to be filed more than three months prior to sitting for the exam (and, therefore, is not available until the spring).

DIRECT DEPOSIT

Students who receive loan checks or other financial disbursement from the University are encouraged to inquire within the University Office of Financial Aid (located in Blow Hall) regarding direct deposit of this disbursement to your bank account. Forms from Financial Aid must be completed NLT *October 15* to have spring disbursements credited automatically to your account. **NOTE:** forms must be completed **YEARLY** for direct deposit to ensure the accuracy of the electronic transfer.

WWW AND THE LAW SCHOOL

REMEMBER THE INTERNET! Use the Law School web site to answer common questions regarding academics and/or student life. **AND**, please review the Unified Honor Code found from the Law School Homepage by clicking on Student Life, then Academic Regulations, then Honor System (or: <http://www.wm.edu/OSA/dostud/hcode.htm>).

ALUMNI AFFAIRS

The Office of Development and Alumni Affairs is looking for students to assist with general office work during the academic year. Hours are flexible to accommodate class schedules. If you are interested in working 8 to 15 hours per week, please pick up an application from Mary Kyle Saunders in Room 115. Application *deadline is September 10*.

WELCOME BACK FROM OCPP!

World Wide Web Site of the Week - Exercise your sleuthing skills by solving weekly mini-mysteries at www.thecase.com/solveit/ You can guess whodunit and then see whether you read the clues correctly.



UPCOMING PROGRAMS AND DEADLINES

Sunday, August 29,
closing time - First on-

campus resumé submission deadline
Monday, August 30, closing time -
First group mailing resumé submission
deadline

Monday, August 30-Friday, September 3, times TBA - Using Westlaw in Your Job Search (Library Computer Training Center - sign up at Library Reference Desk)

Tuesday, August 31, 12:45 p.m. -
Writing Effective Cover Letters (Room 239)

Wednesday, September 1 - closing time, Registration deadlines for New Hampshire Legal Job Fair, BLSA Mid-Atlantic Job Fair, Boston Law Firm Group DC Area Job Fair for Students of Color, Dauphin County (Harrisburg, PA) Bar Association Minority Recruitment Efforts, U.S. Securities and Exchange Commission (SEC) Minority Job Fair

Friday, September 3, closing time -
Deadline to submit pink "Unavailable for On-Campus Interview" form to Carolyn Chambers

Friday, September 3, closing time -
Three duplicate resumé due in OCPP
Sunday, September 5, closing time -
Second on-campus resumé submission
deadline

Monday, September 6, closing time -
Second group mailing resumé
submission deadline

Monday, September 6, 3:00 p.m. -
Interview Tips (Room 120)

Tuesday, September 7, 3:00 p.m. -
Judicial Clerkships for 3Ls
(Employer's Lounge-Library
Basement)

Wednesday, September 8, 12:45 p.m. -
Careers with the U.S. Justice
Department (Room 239)

Tuesday, September 14-Thursday, September 16, times TBA - Using Lexis in Your Job Search (Library Computer Training Center - sign up at Reference Desk)

OCPP Manuals and the Fall On-Campus Interview Schedule - The fall on-campus interview schedule, the OCPP Career Planning Manual, and the Public Interest and Government Job Search Guide are available for 2Ls and 3Ls to pick up outside OCPP. The OCPP Career Planning Manual includes information on interviewing, resumé and cover letter preparation, career satisfaction, and OCPP programs, policies, and procedures.

Students with Disabilities - OCPP sometimes receives information from employers targeting students with disabilities. If you would like to receive these notices, please see Dean Kaplan or Dean Thrasher in confidence.

Attorney Jobs On-Line - This service, available exclusively through Westlaw and the Westlaw Legal Career Center, includes entry-level job opportunities, honors entry-level hiring programs with federal departments and agencies, fellowship programs, and judicial clerkships. You may access Attorney Jobs Online and Legal Career Center Westlaw's site on the Internet (www.lawschool.westlaw.com). When you enter the site, look under Academic Services in the left hand column - the first entry there should be West Group Career Services/AttorneyJobsOnline. Your Westlaw student password will allow you access to this database.

ATTENTION 2000 & 2001 GRADUATES

New Hampshire Legal Job Fair - Eighteen New Hampshire, Maine, and Vermont legal employers will interview 2L and 3L students for summer and permanent positions on **Thursday, September 30 in Manchester, NH.** The interviews will be prescreened, that is, employers will select students for interviews after reviewing resumé. If you would like to submit resumé to

employers for this event, pick up a detailed memo and registration form in the Application File Cabinet in OCPP. The information is filed under "New Hampshire Legal Job Fair." To register for the job fair, you must submit your registration form along with the required supporting documents to the OCPP resumé submission cabinet by **Wednesday, September 1, 5:00 p.m.**

2Ls & 3Ls: Information on United States Department of Justice Honors Programs is available in OCPP. Applications for Summer Law Intern (2L) (blue) and Attorney General's Honor (3L) (yellow). Programs are in the Application File Cabinet under "U.S. Department of Justice," and DOJ's Legal Activities Booklet is available for the taking on the bottom shelf of the bookcase with the Judicial Clerkship materials. Application deadline for both programs is **Monday, September 27, 1999 at DOJ.**

Foreign Service Examination - The next administration of the Foreign Service Exam will be Saturday, November 6. **Deadline for registration is Friday, October 8.** Register on-line at www.state.gov/careers/index.html

Interested in Labor and Employment Law? The Peggy Browning Fund is sponsoring their first Labor Rights Conference on Saturday, September 18 in Silver Spring, Maryland. The program will include four workshops led by leading labor practitioners and professors. See Dean Thrasher if you are interested in attending in this program.

Strategies for Success If You Do Not Receive an Offer from Your Summer Employer: If you find yourself in this situation, see Deans Kaplan or Thrasher, and pick up a copy of the handout on this subject from the OCPP Display Rack.

Targeting the Hidden Job Market - Most jobs are not advertised or publicized, but are filled by word-of-mouth. To tap into this "hidden" job market, you must network and use informational interviewing. These techniques are

Thought for the Day:
Judge your success by what you had to give up in order to get it.

effective. Pick up the handout in the OCPP Display Rack, consult the binder of articles in OCPP, and see Deans Thrasher or Kaplan to learn how to make these techniques effective for you.

2Ls and 3Ls - Application materials for *U.S. Securities and Exchange Commission (SEC) Second Annual Minority Job Fair*, *Boston Law Firm Group's Second Annual DC Area Job Fair for Students of Color*, *BLSA Mid-Atlantic Job Fair*, and *Dauphin County (Harrisburg, PA) Bar Association Minority Recruitment Efforts* have been distributed to students requesting information on minority student job fairs. If you would like to receive this material, but did not, please see Dean Thrasher in OCPP. **Deadline to submit registration materials for these programs is 5:00 p.m., Wednesday, September 1.**

Hispanic National Bar Association Annual Convention and Job Fair, October 14-16, 1999, Dallas, TX. Information regarding this conference and job fair is available in OCPP in the Application File Cabinet under "Hispanic National Bar Association." You may also visit their website at www.hnba.com.

Reminder! No signs on walls, doors or windows. You may post notices in the Student Lounge. Obtain permission to post notices on the Administration Bulletin Board from Gloria Todd.

What's On The Docket? is a biweekly publication of the William & Mary School of Law produced during the academic year. All submissions (in either Microsoft Word or WordPerfect) are due to Cassi Fritzus, (Room 108) or by E-Mail (chfrit@facstaff.wm.edu) no later than 5:00 p.m. the Wednesday prior to the Friday publication date.

1999 publication schedule:
August 27; September 10, 24; October 8, 22; November 5, 19; and
December 3

©1999 William & Mary School of Law



☺ DO IT EVERY DAY!